



HILLINGDON
LONDON



Property, Highways and Transport Select Committee

Councillors on the Committee

Councillor Keith Burrows (Chairman)
Councillor Steve Tuckwell MP (Vice-Chairman)
Councillor Alan Chapman
Councillor Darran Davies
Councillor Elizabeth Garelick
Councillor Kamal Preet Kaur
Councillor Peter Money (Opposition Lead)

Date: WEDNESDAY, 18
OCTOBER 2023

Time: 7.00 PM

Venue: COMMITTEE ROOM 5 -
CIVIC CENTRE

**Meeting
Details:** Members of the Public and
Press are welcome to attend.
This meeting may also be
broadcast live.

Published: Tuesday 10 October 2023
Contact: Steve Clarke
Email: sclarke2@hillington.gov.uk

You can view the agenda
at www.hillingdon.gov.uk

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Attending, reporting and filming of meetings

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Terms of Reference

Property, Highways and Transport Select Committee

To undertake the overview and scrutiny role in relation to the following Cabinet Member portfolio(s) and service areas:

Cabinet Member Portfolios	<ul style="list-style-type: none">• Cabinet Member for Property, Highways & Transport
Relevant service areas	<ol style="list-style-type: none">1) Property & Estates2) Capital Programme - Major Projects3) Transportation4) Highways5) Repairs & Engineering (including housing repairs)6) Building Safety / Facilities Management

Cross-cutting topics

This Committee will scrutinise and review the work of utility companies whose actions affect residents of the Borough.

This Committee will also act as lead select committee on the monitoring and review of the following cross-cutting topics:

- Civic Centre, Property and built assets

Specific portfolio responsibilities of the Cabinet Member for Property, Highways and Transport

To oversee and report to the Cabinet on the Council's responsibilities and initiatives in respect of:-

- Major construction projects
- Housing stock development and construction
- Housing maintenance and refurbishment
- Facilities management including Energy / Carbon use and consumption
- Building Safety
- The Council's land and property holdings including its industrial and business units, shops, car parks and meeting halls
- Maintenance of Heritage Assets
- Highway maintenance
- Bus routes and transportation
- Fleet and Passenger Services
- Road safety
- Traffic management and parking management schemes

The Cabinet Member for Property, Highways & Transport, in conjunction with the Leader of the Council and Chief Officers, will oversee the acquisition, development, use and disposal of land and property assets across all Cabinet portfolios.

Agenda

- 1 Apologies for absence and to report the presence of any substitute Members
- 2 Declarations of interest in matters coming before this meeting
- 3 To receive the minutes of the previous meeting 1 - 4
- 4 To confirm that the items of business marked as Part 1 will be considered in Public and that the items marked Part 2 will be considered in Private
- 5 Select Committee Review into the Council's Road Safety Initiatives and Activities Around the Borough's Schools 5 - 8
- 6 Draft Hillingdon Cycling Strategy 2023 - 2028 To Follow
- 7 Cabinet Forward Plan 9 - 24
- 8 Work Programme 25 - 28

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Minutes

PROPERTY, HIGHWAYS AND TRANSPORT SELECT COMMITTEE

20 September 2023



Meeting held at Committee Room 5 - Civic Centre

	<p>Committee Members Present: Councillors Keith Burrows (Chairman) Steve Tuckwell (Vice-Chairman) Darran Davies Elizabeth Garelick Kamal Preet Kaur Peter Money (Opposition Lead)</p> <p>LBH Officers Present: Chris Mayo, Assistant Director of Financial Management Andy Goodwin, Head of Strategic Finance Steve Clarke, Democratic Services Officer</p>
21.	<p>APOLOGIES FOR ABSENCE AND TO REPORT THE PRESENCE OF ANY SUBSTITUTE MEMBERS (<i>Agenda Item 1</i>)</p> <p>Apologies had been received from Councillor Alan Chapman.</p>
22.	<p>DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING (<i>Agenda Item 2</i>)</p> <p>There were no declarations of interest in matters coming before the meeting.</p>
23.	<p>TO RECEIVE THE MINUTES OF THE PREVIOUS MEETING (<i>Agenda Item 3</i>)</p> <p>RESOLVED: That the minutes of the meeting dated 11 July 2023 be agreed as a correct record.</p>
24.	<p>TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED AS PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS MARKED PART 2 WILL BE CONSIDERED IN PRIVATE (<i>Agenda Item 4</i>)</p> <p>It was confirmed that all items on the agenda were marked as Part 1 and would therefore be held in public.</p>
25.	<p>2024/25 BUDGET PLANNING REPORT FOR SERVICES WITHIN THE REMIT OF THE PROPERTY, HIGHWAYS & TRANSPORT SELECT COMMITTEE (<i>Agenda Item 5</i>)</p> <p>The Chairman introduced the item and welcomed Chris Mayo, Assistant Director of Financial Management, and Andy Goodwin, Head of Strategic Finance, to the meeting for this item. Officers gave a summary of the report highlighting that this was the first of two budget reports that would be coming to the Select Committee in the 2023/24 municipal year. The scope of this report was to give strategic context to the budget</p>

setting process; later in the municipal year, the Committee would be receiving the detailed budget proposals for 2024/25. Following which, their feedback would be presented to Cabinet where Cabinet would be asked to approve the budget proposals to full Council.

Officers ran through the headlines in terms of the Council's in-year monitoring position and set out the context of the Council's approved budget strategy. Overall, for 2023/24 the Council was reporting a net underspend of £23k, however services within the remit of the Property, Highways & Transport portfolio were forecast to overspend by £51k with the overspend being driven by a slight pressure on recharge income against capital schemes. It was also noted that, overall, the single largest factor driving savings requirements was the exceptional inflation environment. However, it was also noted that, within the remit of the Property, Highways & Transport portfolio, there were no exceptional inflation items.

The Committee thanked officers for their hard work in monitoring the Council's budgetary position and budget planning. It was commended that there were no items within the red category of the savings tracker under the Cabinet Member for Property, Highways & Transport's portfolio; and the £303k in the amber two category were noted as being related to the reduction in the Civic Centre's operating costs. The £736k within the amber one category was highlighted as being primarily linked to fees and charges income. Members praised officers in their sound financial management and doing exceptional work to protect frontline services. The Committee expressed their interest in receiving the in-depth budget setting report for 2024/25 at their January 2024 meeting.

Members also discussed the depth of efficiency savings that could be achieved whilst protecting frontline services and delivering services to the level expected by residents. Officers noted that the capacity of efficiency savings were difficult to determine through any snapshot of the Council's financial position due to the progressive nature of efficiency savings. Efficiencies could be discovered and implemented at a point in the future where they could be applied without any detriment to services due to improvements in technologies, where those efficiencies would not currently be achieved without impacting services. It was highlighted that efficiencies were generally targeted in back office functions to protect those frontline services. The Committee noted the fluid nature of achieving efficiency savings and highlighted the difficult environment that all local authorities were facing in the drive to achieve efficiency savings.

RESOLVED: That the Property, Highways & Transport Select Committee noted the financial context in which the 2024/25 budget setting process will take place in advance of detailed savings proposals being developed and approved at Cabinet in December 2023.

26. **DRAFT REPORT: ATTAINING BEST PRACTICE AND VALUE FOR THE COUNCIL'S HIGHWAYS RESURFACING ACTIVITIES** (*Agenda Item 6*)

The Chairman introduced the item noting that the Committee had come to the final stage of its review into attaining best practice and value for the Council's highways resurfacing activities. The draft final report presenting the Committee's findings was presented to Members for their comment and amendments.

The Committee were supportive of the draft report and highlighted a number of key recommendations arising from the review. Officers were thanked for the work that had

gone into the review and the preparation of the final report. Members gave their general endorsement of the report and recommendations to be submitted to Cabinet.

Officers noted with regard to recommendation 2 that as a direct result of the Committee's review, the Highways Team had begun to adopt and give a weighting to feedback from residents and Ward Councillors in contributing to the process by which the Council assesses the condition of footways and roadways and their priority for repair. As this had already been undertaken by the Highways Team following the Committee's witness sessions with officers, the Committee were asked to amend recommendation 2 asking Cabinet to endorse the adoption of this principle. The Committee agreed to the amendment.

Finally, the Democratic Services Officer confirmed that the new reactive road maintenance machines purchased by the Council and mentioned in the final report were now up and running. The Cabinet Member was due to attend a site visit to observe the new machines the following day and the Select Committee would be invited to also observe the new machines on a separate site visit in October or November.

RESOLVED: That the Property, Highways and Transport Select Committee:

- 1) Agreed the draft final report and recommendations in principle and endorsed its submission to Cabinet for due consideration; and**
- 2) Delegated any drafting changes required prior to the report's submission to Cabinet, including the amendment agreed to recommendation 2, to the Democratic Services Officer and the Chairman, in consultation with the Labour Lead.**

27. SCRUTINY REVIEW INTO THE COUNCIL'S ROAD SAFETY INITIATIVES AND ACTIVITIES (Agenda Item 7)

The Chairman introduced the item noting that at the Committee's meeting on 11 July 2023, the Select Committee had suggested a number of topics for its next major scrutiny review. These topics were explored with officers for feasibility and briefly presented within the report. The frontrunning topic was deemed to be a review looking into how the Council addresses road safety matters. Officers had produced a draft scoping report for the Committee's consideration which was presented to Members.

The Committee discussed the parameters of the prospective review and sought to focus the review specifically on road safety around the Borough's schools, what the Council was doing to engage with schools and how this could be encouraged. Members highlighted a number of initiatives related to school road safety that were existing in the Borough and sought to explore these further through the review, it was deemed an important facet of the review to engage directly with schools in the Borough and to possibly bring them in as witnesses during the information gathering sessions.

Potential lines of enquiry highlighted by Members of the Committee included:

- Discussing JRSOs (Junior Road Safety Officers) and exploring whether the scheme was still active and to what extent.
- Investigating the School Streets Scheme further, including uptake and interest expressed from the Borough's schools.

	<ul style="list-style-type: none"> • Parking enforcement around the Borough's schools. • Exploring where there may be tensions between schools, parents and residents. <p>The Committee felt that the review would be an incredibly fruitful one that could prove beneficial in forming productive recommendations to the Cabinet. The recommendations could benefit not only pupils of the Borough's schools but also residents young and old who live in the vicinity of schools.</p> <p>It was confirmed that the Committee had previously expressed their appetite for conducting a number of smaller scrutiny reviews simultaneously. Whilst it was noted that this was what the Committee sought to do, Members were informed that in considering the Committee's work programme and resources available, it would be best placed to stack a number of smaller scrutiny reviews back to back allowing the Committee to conduct several reviews in forthcoming year as oppose to the previous approach of conducting one in-depth major scrutiny review.</p> <p>RESOLVED: That the Property, Highways and Transport Select Committee commented on, amended, and agreed the scoping report to initiate the review into Road Safety around the Borough's schools.</p>
28.	<p>CABINET FORWARD PLAN (<i>Agenda Item 8</i>)</p> <p>The Committee expressed an interest in receiving a draft version of the new Hillingdon Cycling Strategy ahead of its approval and publication, which was scheduled for November 2023 and was the first of its kind in the Borough. It was confirmed that the Cabinet Member and relevant Officers would be approached with an eye to providing the draft Strategy for the Select Committee's sight and comment.</p> <p>RESOLVED: That the Property, Highways and Transport Select Committee noted the Cabinet Forward Plan.</p>
29.	<p>WORK PROGRAMME (<i>Agenda Item 9</i>)</p> <p>The Select Committee agreed to add an item relating to the draft Hillingdon Cycling Strategy to its work programme for its October or November meetings. Members also discussed the Platinum Jubilee Leisure Centre in West Drayton and concerns regarding the project, it was confirmed that the matter was to be discussed at the Full Council meeting on 28 September 2023 and it was noted that the Full Council meeting would be an appropriate forum to discuss any issues related to the delivery of the new Leisure Centre.</p> <p>RESOLVED: That the Property, Highways and Transport Select Committee noted the Committee Work Programme and agreed any amendments.</p>
	<p>The meeting, which commenced at 7.00 pm, closed at 7.42 pm.</p>

These are the minutes of the above meeting. For more information on any of the resolutions please contact Steve Clarke on 01895 250 636
Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

SELECT COMMITTEE REVIEW INTO THE COUNCIL'S ROAD SAFETY INITIATIVES AND ACTIVITIES AROUND THE BOROUGH'S SCHOOLS

Committee name	Property, Highways and Transport Select Committee
Officer reporting	Steve Clarke, Democratic Services Officer
Papers with report	None
Wards	All Wards

HEADLINES

At its meeting on 20 September 2023, the Property, Highways & Transport Select Committee formally agreed to commence a scrutiny review into the Council's road safety initiatives and activities around the Borough's schools.

This item will act as the first witness session of the Select Committee's review into road safety around the Borough's schools. The aim of the review, for the Committee to consider, would be to take a broad assessment of road safety around Hillingdon's schools and to make recommendations to Cabinet for ways in which the Council could enhance its activities for the safety of the Borough's school children and residents as a whole. By looking at the local context within Hillingdon and the London-wide setting, the Select Committee will be in a position to offer their findings and recommendations to the decision-making Cabinet.

RECOMMENDATIONS:

That the Select Committee use the first witness session of the review to broaden understanding of the Council's practical and strategic approach to road safety around the Borough's schools.

SUPPORTING INFORMATION

At the Committee's 14 November meeting, it will receive an information report giving background to the Borough's road safety activities around schools. In addition to this, the Committee will be conducting its second witness session with internal officers and representatives from some of the Borough's schools, including Junior Travel Ambassadors.

The Committee had previously requested that an officer from Parking Services contribute to the scrutiny review. Members are invited to pose questions for Parking Services Officers which can be taken forward by the Democratic Services Officer as part of the review. Responses will be presented to Members ahead of the second witness session on 14 November.

Classification – Public

Property, Highways and Transport Select Committee – 18 October 2023

The following witnesses will be present to take part in the first information gathering session on 18 October 2023:

Councillor Jonathan Bianco	Deputy Leader of the Council and the Cabinet Member for Property, Highways and Transport	The relevant Cabinet Member responsible for the oversight of the Council's road safety activities.
<p>Potential lines of Committee enquiry could include:</p> <ul style="list-style-type: none"> - If there were any aspects of road safety around the Borough's schools that the Cabinet Member would wish to see the Committee review into further detail. - The Cabinet Member's thoughts on the future strategic direction of road safety within Hillingdon. 		

David Knowles	LBH Head of Transportation	A key officer in the implementation and strategic development of the Council's road safety initiatives.
<p>Having previously attended Select Committee meetings on numerous occasions, David will be present in a supporting capacity to offer additional overarching road safety information, should it be required.</p> <p>Potential lines of Committee enquiry could include:</p> <ul style="list-style-type: none"> - The securing of funding for road safety schemes. - The development of the Council's Road Safety Programme and the methods by which road safety initiatives are chosen and prioritised. - Enquiring as to the Council's approach to road safety within the vicinity of schools, including the School Streets Scheme. - Enquiring as to the emergence of any road safety trends. 		

Sophie Wilmot	LBH Senior Transport Planner	A key officer in the development of engineering aspects of the Council's road safety initiatives.
<p>Potential lines of Committee enquiry could include:</p> <ul style="list-style-type: none"> - The securing of funding for road safety schemes. - Enquiring as to the emergence of any road safety trends. 		

Lisa Mayo	LBH Road Safety and School Travel Manager	A key officer in the development and engagement of the Council's road safety initiatives with schools.
<p>Potential lines of Committee enquiry could include:</p> <ul style="list-style-type: none"> - Enquiring as to the Council's approach to road safety within the vicinity of schools, including the School Streets Scheme. - Examining the level of engagement and cooperation with schools with regard to road safety, including cycle safety and pedestrian safety. 		

The following Terms of Reference were set out at the start of the review:

1. To understand the Council's current position and procedures with regard to road safety initiatives around schools;
2. To explore the legislative setting and initiatives undertaken by other London Boroughs and local authorities in relation to school road safety, particularly neighbouring and outer London Boroughs;
3. To explore road safety trends both locally and nationally;
4. To broadly assess the Council's approach to road safety within the vicinity of schools;
5. To influence any emerging Council plans with respect to road safety and traffic calming within the vicinity of schools;
6. Subject to the Committee's findings, to make any conclusions, propose actions, service and policy recommendations to the decision-making Cabinet.

Implications on related Council policies

A key role of Select Committees is to monitor the performance of Council services within their remit. Select Committees may also make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

The vision for the Councils road safety initiatives sits within some of the Councils core commitments and ambitions to residents contained within the Council Strategy 2022 - 2026 (*To be / feel safe from harm and Safe and Strong Communities*).

Financial Implications

There are no direct financial implications associated with this report.

It is important that the Committee considers cost effective proposals that benefit resident taxpayers in relation to this review, which would ultimately be determined by Cabinet as part of the Council's broader budget planning process.

Legal Implications

None.

APPENDICES

NIL.

Classification – Public

Property, Highways and Transport Select Committee – 18 October 2023

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CABINET FORWARD PLAN

Committee name	Property, Highways and Transport Select Committee
Officer reporting	Steve Clarke, Democratic Services Officer
Papers with report	Appendix A – Latest Forward Plan
Ward	As shown on the Forward Plan

HEADLINES

To monitor the Cabinet's latest Forward Plan which sets out key decisions and other decisions to be taken by the Cabinet collectively and Cabinet Members individually over the coming year. The report sets out the actions available to the Committee.

RECOMMENDATION

That the Property, Highways and Transport Select Committee notes the Cabinet Forward Plan.

SUPPORTING INFORMATION

The Cabinet Forward Plan is published monthly, usually around the first or second week of each month. It is a rolling document giving the required public notice of future key decisions to be taken. Should a later edition of the Forward Plan be published after this agenda has been circulated, Democratic Services will update the Committee on any new items or changes at the meeting.

As part of its Terms of Reference, each Select Committee should consider the Forward Plan and, if it deems necessary, comment as appropriate to the decision-maker on the items listed which relate to services within its remit. For reference, the Forward Plan helpfully details which Select Committee's remit covers the relevant future decision item listed.

The Select Committee's monitoring role of the Forward Plan can be undertaken in a variety of ways, including both pre-decision and post-decision scrutiny of the items listed. The provision of advance information on future items listed (potentially also draft reports) to the Committee in advance will often depend upon a variety of factors including timing or feasibility, and ultimately any such request would rest with the relevant Cabinet Member to decide. However, the 2019 Protocol on Overview & Scrutiny and Cabinet Relations (part of the Hillingdon Constitution) does provide guidance to Cabinet Members to:

- Actively support the provision of relevant Council information and other requests from the Committee as part of their work programme;
- Where feasible, provide opportunities for committees to provide their input on forthcoming executive reports as set out in the Forward Plan to enable wider pre-

decision scrutiny (in addition to those statutorily required to come before committees, *i.e.* *policy framework documents* – see *para. below*).

As mentioned above, there is both a constitutional and statutory requirement for Select Committees to provide comments on the Cabinet's draft budget and policy framework proposals after publication. These are automatically scheduled in advance to multi-year work programmes.

BACKGROUND PAPERS

- [Protocol on Overview & Scrutiny and Cabinet relations adopted by Council 12 September 2019](#)
- [Scrutiny Call-in App](#)

Therefore, in general, the Committee may consider the following actions on specific items listed on the Forward Plan:

	Committee action	When	How
1	To provide specific comments to be included in a future Cabinet or Cabinet Member report on matters within its remit.	<p>As part of its pre-decision scrutiny role, this would be where the Committee wishes to provide its influence and views on a particular matter within the formal report to the Cabinet or Cabinet Member before the decision is made.</p> <p>This would usually be where the Committee has previously considered a draft report or the topic in detail, or where it considers it has sufficient information already to provide relevant comments to the decision-maker.</p>	<p>These would go within the standard section in every Cabinet or Cabinet Member report called "Select Committee comments".</p> <p>The Cabinet or Cabinet Member would then consider these as part of any decision they make.</p>
2	To request further information on future reports listed under its remit.	<p>As part of its pre-decision scrutiny role, this would be where the Committee wishes to discover more about a matter within its remit that is listed on the Forward Plan.</p> <p>Whilst such advance information can be requested from officers, the Committee should note that information may or may not be available in advance due to various factors, including timescales or the status of the drafting of the report itself and the formulation of final recommendation(s). Ultimately, the provision of any information in advance would be a matter for the Cabinet Member to decide.</p>	<p>This would be considered at a subsequent Select Committee meeting. Alternatively, information could be circulated outside the meeting if reporting timescales require this.</p> <p>Upon the provision of any information, the Select Committee may then decide to provide specific comments (as per 1 above).</p>
3	To request the Cabinet Member considers providing a draft of the report, if feasible, for the Select Committee to consider prior to it being considered formally for decision.	<p>As part of its pre-decision scrutiny role, this would be where the Committee wishes to provide an early steer or help shape a future report to Cabinet, e.g., on a policy matter.</p> <p>Whilst not the default position, Select Committees do occasionally receive draft versions of Cabinet reports prior to their formal consideration. The provision of such draft reports in advance may depend upon different factors, e.g., the timings required for that decision. Ultimately any request to see a draft report early would need the approval of the relevant Cabinet Member.</p>	<p>Democratic Services would contact the relevant Cabinet Member and Officer upon any such request.</p> <p>If agreed, the draft report would be considered at a subsequent Select Committee meeting to provide views and feedback to officers before they finalise it for the Cabinet or Cabinet Member. An opportunity to provide specific comments (as per 1 above) is also possible.</p>
4	To identify a forthcoming report that may merit a post-decision review at a later Select Committee meeting	<p>As part of its post-decision scrutiny and broader reviewing role, this would be where the Select Committee may wish to monitor the implementation of a certain Cabinet or Cabinet Member decision listed/taken at a later stage, i.e., to review its effectiveness after a period of 6 months.</p> <p>The Committee should note that this is different to the use of the post-decision scrutiny 'call-in' power which seeks to ask the Cabinet or Cabinet Member to formally re-consider a decision up to 5 working days after the decision notice has been issued. This is undertaken via the new Scrutiny Call-in App members of the relevant Select Committee.</p>	<p>The Committee would add the matter to its multi-year work programme after a suitable time has elapsed upon the decision expected to be made by the Cabinet or Cabinet Member.</p> <p>Relevant service areas may be best to advise on the most appropriate time to review the matter once the decision is made.</p>

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Scheduled Upcoming Decisions

Further details

Ref

Ward(s)

Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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SI = Standard Item each month/regularly Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services

Cabinet meeting - Thursday 12 October 2023 (report deadline 25 September)

154	Disposal of garage sites and garden land	Cabinet will receive a report to declare two garage sites surplus to requirements and consider whether to sell the sites for a residential scheme. These sites are rear of 66 – 72 Farmlands, Eastcote and Ash Grove in Hayes. Cabinet will also consider the disposal of a small site of garden land rear of 114 Harmondsworth Road, West Drayton.	Eastcote, Wood End, West Drayton		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - Julie Markwell		NEW ITEM	Private (3)
159	Highways Term Services Contract	The Highways Term Service Contract for planned, reactive and drainage maintenance works is up for expiry in March 2024. To ensure the Boroughs' roads are maintained to a good standard as well as street lighting infrastructure, Cabinet will receive a report to review procurement options for these services going forward.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P/R - Poonam Pathak / Allison Mayo		NEW ITEM	Private (3)
160	Street Lighting Term Contract	The Street Lighting (supply, installation, repair and maintenance) contract is up for expiry in March 2024. To ensure the Borough's street lighting infrastructure is maintained to a good standard, Cabinet will receive a report to review procurement options for services going forward.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P/R - Poonam Pathak / Allison Mayo		NEW ITEM	Private (3)
109	Transport for London Local Implementation Plan - Annual Spending Submission	Cabinet will consider the Council's submission to Transport for London for funding on local transport infrastructure projects.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - Alan Tilly / Sophie Wilmot			Public
147	Charville Lane Childrens Home, Hayes	Cabinet will progress a project - and appoint a contractor - to rebuild the Charville Children's Home site with new, modern accommodation for Looked After Children in line with Ofsted regulations, which will reduce reliance on more expensive out-of-Borough placements. The development is being funded by a grant from the DfE, with a Council contribution .	Charville		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - Jenny Evans / Neena Singh	Resident consultation as part of the Planning process. In addition the Service has consulted its staff.		Private (3)

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Scheduled Upcoming Decisions

Further details

Ref

Ward(s)

Final
decision by
Full Council

Cabinet
Member(s)
Responsible

Relevant
Select
Committee

Directorate /
Lead Officer

Consultation related
to the decision

**NEW
ITEM**

Public or
Private
(with
reason)

SI = Standard Item each month/regularly Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services

Ref	Scheduled Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI	School Capital Programme Update	The twice yearly update to Cabinet on the Council's major school infrastructure programme and upgrading of educational facilities to deliver a good quality education for all children in the Borough.	Various		Cllr Jonathan Bianco - Property, Highways & Transport / Cllr Susan O'Brien - Children, Families & Education	Property, Highways & Transport	P - Bobby Finch			Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (3)
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	C - Democratic Services			Public
Cabinet Member Decisions expected - October 2023										
131a	Hillingdon Water Sports Facility and Activity Centre - Pre Contract Service Agreement	Cabinet in June 2022 agreed to progress this project and provided for delegated decision-making going forward for efficient project delivery. Therefore, Cabinet Members will receive a report regarding the appointment of a contractor for a Pre Contract Service Agreement and enabling works for the new Hillingdon Water Sports Facility and Activity Centre at Broadwater Lake, Harefield. This will include dredging works of the lake during September in close consultation with Natural England.	Harefield Village / Ickenham & South Harefield		Cllr Ian Edwards - Leader of the Council / Cllr Jonathan Bianco - Property, Highways & Transport / Cllr Martin Goddard - Finance	Property, Highways & Transport	P - Michael Naughton / Richard Weston			Private (3)

Scheduled Upcoming Decisions

Further details

Ref

Ward(s)

Final
decision by
Full Council

Cabinet
Member(s)
Responsible

Relevant
Select
Committee

Directorate /
Lead Officer

Consultation related
to the decision

**NEW
ITEM**

Public or
Private
(with
reason)

SI = Standard Item each month/regularly

Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services

Ref	Scheduled Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
131b	Hillingdon Water Sports Facility and Activity Centre - Main Works Contract	Cabinet in June 2022 agreed to progress this project and provided for delegated decision-making going forward for efficient project delivery. As part of this, Cabinet Members will consider the appointment of the main works contractor for the detailed design and construction of the new Hillingdon Water Sports Facility and Activity Centre at Broadwater Lake, Harefield.	Harefield Village / Ickenham & South Harefield		Cllr Ian Edwards - Leader of the Council / Cllr Jonathan Bianco - Property, Highways & Transport / Cllr Martin Goddard - Finance	Property, Highways & Transport	P - Michael Naughton / Richard Weston			Private (3)

Scheduled Upcoming Decisions

Further details

Ref

Ward(s)

Final
decision by
Full Council

Cabinet
Member(s)
Responsible

Relevant
Select
Committee

Directorate /
Lead Officer

Consultation related
to the decision

NEW
ITEM

Public or
Private
(with
reason)

SI = Standard Item each month/regularly Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services

SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	C - Democratic Services	Various		Public
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Cabinet meeting - Thursday 9 November 2023 (report deadline 23 October)

162	Future ownership and operations of Uxbridge Golf Course and Haste Hill Golf Course	Subject to Cabinet considering an initial report on this at its September meeting, Cabinet will receive a comprehensive report following a review of options and operations at two Council owned golf courses and make any necessary decisions on the future of the sites.	Ickenham & South Harefield / Northwood		Cllr Jonathan Bianco - Property, Highways & Transport / Cllr Eddie Lavery - Residents' Services	Property, Highways & Transport	P - Perry Scott / James Raven		NEW ITEM	Public / Private (3) - TBC
152	Ventilation, Air Handling and Air Conditioning Units in Council Housing & Corporate Properties	Cabinet will consider the corporate contract for the Service, Maintenance and Repair of Communal & Dwelling Ventilation, Air Handling and Air Conditioning Units In Council Housing & Corporate Properties.	N/A		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P / R - John Phillips / M Breen		NEW ITEM	Private (3)
148	Cleaning Service for the Civic Centre and other Corporate Properties	The Council is conducting a re-tender exercise for the provision of cleaning and porter / caretaker services at the Civic Centre and 70 other premises across the Borough. The proposed contract will include internal cleaning, window cleaning and porter/caretaker services.	N/A		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P / R - Sean Stone / Michael Breen			Private (3)
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (3)
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	C - Democratic Services			Public
SI	Reports from Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	C - Democratic Services	TBC		Public

**Scheduled
Upcoming
Decisions** Further details

Ref Ward(s)

Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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SI = Standard Item each month/regularly Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services

Cabinet Member Decisions expected - November 2023

157	Hillingdon Cycling Strategy	The Cabinet Member will consider approval of a new Hillingdon Cycle Strategy outlining the Council's proposals for improving cycling provision across the Borough.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - Sophie Wilmot		NEW ITEM	Public
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	C - Democratic Services	Various		Public

Cabinet meeting - Thursday 14 December 2023 (report deadline 27 November)

110a	The Council's Budget Medium Term Financial Forecast 2024/25 - 2028/29 (BUDGET FRAMEWORK)	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2023/24 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	Proposed Full Council adoption - 22 February 2024	Cllr Martin Goddard - Finance	All	R - Andy Evans	Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers		Public
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	C - Democratic Services			Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - TBC			Private (3)

Cabinet Member Decisions expected - December 2023

SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	C - Democratic Services	Various		Public
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Scheduled Upcoming Decisions

Further details

Ref

Ward(s)

Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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Cabinet meeting - Thursday 11 January 2024 (report deadline 11 December 2023)

153	Void Property Repair Service Contract	Cabinet will consider appointing a suitably experienced and qualified contractor(s) to undertake the Void Property Repair Service Contract. The Contract is predominantly for general building fabric repairs in all trades to Hillingdon's properties and dwellings, including outbuildings.	N/A		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P / R - Liam Bentley / M Breen		NEW ITEM	Private (3)
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (3)
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	C - Democratic Services			Public

Cabinet Member Decisions expected - January 2024

SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	C - Democratic Services	Various		Public
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Cabinet meeting - Thursday 15 February 2024 (report deadline 29 January)

155	Supply and delivery of fuel for the Council's Fleet	Cabinet will consider the award a contract for the supply and delivery of fuel for the Council's fleet. There are two types of fuel required – Ultra Low Sulphur Diesel (ULSD) for road vehicles and Gas Oil (also known as Red Diesel) for mechanical plant vehicles. Ad Blue being an additive for euro 6 engine powered vehicles is also required.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	R - Trudie Eldriny / Stephen Gunter		NEW ITEM	Private (3)
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Scheduled Upcoming Decisions

Ref

Further details

Ward(s)

Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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SI = Standard Item each month/regularly Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services

110a	The Council's Budget Medium Term Financial Forecast 2024/25 - 2028/29 (BUDGET FRAMEWORK)	Following consultation, this report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2024/25 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	Proposed Full Council adoption - 22 February 2024	Cllr Ian Edwards - Leader of the Council / Cllr Martin Goddard - Finance	All	R - Andy Evans	Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers		Public
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (3)
SI	Reports from Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS - Democratic Services	TBC		Public

Cabinet Member Decisions expected - February 2024

SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	CS - Democratic Services	Various		Public
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Cabinet meeting - Thursday 21 March 2024 (report deadline 4 March)

SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (3)
SI	Reports from Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS - Democratic Services	TBC		Public

Scheduled Upcoming Decisions

Further details

Ref

Ward(s)

Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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Cabinet Member Decisions expected - March 2024

SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	CS - Democratic Services	Various		Public
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Cabinet meeting - Thursday 18 April 2024 (report deadline 1 April)

SI	School Capital Programme Update	The twice yearly update to Cabinet on the Council's major school infrastructure programme and upgrading of educational facilities to deliver a good quality education for all children in the Borough.	Various		Cllr Jonathan Bianco - Property, Highways & Transport / Cllr Susan O'Brien - Children, Families & Education	Property, Highways & Transport	P - Bobby Finch			Public
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	C - Democratic Services			Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (3)

Cabinet Member Decisions expected - April 2024

SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	TBC	C - Democratic Services	Various		Public
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Scheduled Upcoming Decisions

Further details

Ref

Ward(s)

Final
decision by
Full Council

Cabinet
Member(s)
Responsible

Relevant
Select
Committee

Directorate /
Lead Officer

Consultation related
to the decision

**NEW
ITEM**

Public or
Private
(with
reason)

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CABINET MEMBER DECISIONS: Standard Items (SI) that may be considered each month

Ref	Decision	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI	Urgent Cabinet-level decisions & interim decision-making (including emergency decisions)	The Leader of the Council has the necessary authority to make decisions that would otherwise be reserved to the Cabinet, in the absence of a Cabinet meeting or in urgent circumstances. Any such decisions will be published in the usual way and reported to a subsequent Cabinet meeting for ratification. The Leader may also take emergency decisions without notice, in particular in relation to the COVID-19 pandemic, which will be ratified at a later Cabinet meeting.	Various		Cllr Ian Edwards - Leader of the Council	TBC	C - Democratic Services	TBC		Public / Private
SI	Business, shops and commercial rents, leases, surrenders and renewals	To approve various rents, leases, surrenders and lease renewals for a variety of businesses, organisations, properties or via commercial transactions, as per thresholds for decision-making set out in the Procurement and Contract Standing Orders.	Various		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - TBC			Private (3)
SI Page 21	To consider rent reviews	To consider rent reviews of commercial and other premises.	tbc		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - TBC			Private (1,2,3)
SI	Release of Capital Funds	The release of all capital monies requires formal Member approval, unless otherwise determined either by the Cabinet or the Leader. Batches of monthly reports (as well as occasional individual reports) to determine the release of capital for any schemes already agreed in the capital budget and previously approved by Cabinet or Cabinet Members	TBC		Cllr Martin Goddard - Finance (in conjunction with relevant Cabinet Member)	All - TBC by decision made	various	Corporate Finance		Public but some Private (1,2,3)
SI	The purchase of ex Council properties or new private properties for the Council's housing supply	Cabinet Member may determine, as and when required, the purchase of new properties using HRA capital funds to increase the affordable housing stock within the Borough. Such acquisitions will be reported back to Cabinet.	TBC		Cllr Martin Goddard - Finance / Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - Perry Scott			Private (1,2,3)
SI	Petitions about matters under the control of the Cabinet	Cabinet Members will consider a number of petitions received by local residents and organisations and decide on future action. These will be arranged as Petition Hearings.	TBC		All	TBC	C - Democratic Services			Public

Scheduled Upcoming Decisions

Further details

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Ward(s)

Final
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Full Council

Cabinet
Member(s)
Responsible

Relevant
Select
Committee

Directorate /
Lead Officer

Consultation related
to the decision

**NEW
ITEM**

Public or
Private
(with
reason)

SI = Standard Item each month/regularly Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services

Ref	Scheduled Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI	Local Safety Schemes and Parking Revenue Account funded schemes	To consider petitions received and decide on future action	TBC		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - David Knowles	Traffic Liaison Group		Public
SI	Pedestrian Crossings	To approve schemes to provide crossing facilities	TBC		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - David Knowles			Public
SI	To approve compensation payments	To approve compensation payments in relation to any complaint to the Council in excess of £1000.	n/a		All	TBC	various			Private (1,2,3)
SI	Transport - Local Implementation Programme	Local Implementation Programme including schemes for the public realm, parking, road safety, school travel, walking, cycling, air quality improvement and Traffic Regulation Orders.	TBC		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - David Knowles			Public
SI	Acceptance of Tenders	To accept quotations, tenders, contract extensions and contract variations valued between £50k and £500k in their Portfolio Area where funding is previously included in Council budgets.	n/a		Cllr Ian Edwards - Leader of the Council OR Cllr Martin Goddard - Finance / in conjunction with relevant Cabinet Member	TBC	various			Private (3)
SI	All Delegated Decisions by Cabinet to Cabinet Members, including tender and property decisions	Where previously delegated by Cabinet, to make any necessary decisions, accept tenders, bids and authorise property decisions / transactions in accordance with the Procurement and Contract Standing Orders.	TBC		All	TBC	various			Public / Private (1,2,3)

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Scheduled Upcoming Decisions

Ref

Further details

Ward(s)

				Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
			SI = Standard Item each month/regularly	Council Directorates: AS = Adult Services & Health P = Place C = Central Services R = Resources CS= Children's Services						
SI	Sale, and conversion, of loft space to leaseholders and also extension of Leasehold Interests of flats under the 1993 Act	To consider any issues in relation to loft space and also consider an extension of the leasehold interests for several flats where the Council as freeholder has received an application under the Leasehold Reform Housing and Urban Development Act 1993. The report will recommend grant of the extensions in each case where the Notice is valid and in accordance with legislation.	TBC		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (1,2,3)
SI	External funding bids	To authorise the making of bids for external funding where there is no requirement for a financial commitment from the Council.	n/a		All	TBC	various			Public
SI	Response to key consultations that may impact upon the Borough	A standard item to capture any emerging consultations from Government, the GLA or other public bodies and institutions that will impact upon the Borough. Where the deadline to respond cannot be met by the date of the Cabinet meeting, the Constitution allows the Cabinet Member to sign-off the response.	TBC		All	TBC	various			Public

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PROPERTY, HIGHWAYS AND TRANSPORT SELECT COMMITTEE - WORK PROGRAMME

Committee name	Property, Highways and Transport Select Committee
Officer reporting	Steve Clarke - Democratic Services
Papers with report	Appendix A – Work Programme
Ward	All

HEADLINES

To enable the Committee to track the progress of its work in 2023/24 and forward plan its work for the current municipal year.

RECOMMENDATION

That the Property, Highways and Transport Select Committee considers the Work Programme and agrees any amendments.

SUPPORTING INFORMATION

- The Committee's meetings tend to start at 7pm and the witnesses attending each of the meetings are generally representatives from external organisations, some of whom travel from outside of the Borough. The forthcoming meeting dates for the Committee are as follows:

2023/24 Municipal Year Meetings	Room
18 October 2023, 7pm	CR5
14 November 2023, 7pm	CR5
10 January 2024, 7pm	CR5
08 February 2024, 7pm	CR5
06 March 2024, 7pm	CR5
09 April 2024, 7pm	CR5

Implications on related Council policies

A role of the Council's Select Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

The Council's Select Committees directly engage residents and external partners in the work they do.

Financial Implications

None at this stage.

Classification: Public

Property, Highways and Transport Select Committee – 18 October 2023

Legal Implications

None at this stage.

BACKGROUND PAPERS

NIL

MULTI-YEAR WORK PROGRAMME 2022 - 2026

	2023/24										2023/24	
Property, Highways & Transport Select Committee	June 6	July 11	August No meeting	September 20	October 18	November 14	December No meeting	January 10	February 8	March 6	April 9	May No meeting
Road Safety (TBC as next review) Topic selection / scoping stage Witness sessions / evidence / consultation stage / site visits Findings, conclusions and recommendations Final review report agreement Target Cabinet reporting				Selection / Scoping	Evidence Gathering	Evidence Gathering		Findings	Draft Report	Cabinet		
Highways Resurfacing Review Topic selection / scoping stage Witness sessions / evidence / consultation stage / site visits Findings, conclusions and recommendations Final review report agreement Target Cabinet reporting	Findings			Draft Report		Cabinet						
Regular service & performance monitoring Mid-year budget / budget planning report Quarterly Performance Monitoring (TBC) Cabinet's Budget Proposals For Next Financial Year Annual Electric Vehicle Infrastructure Report Building Safety Strategy - Monitoring Report Cabinet Forward Plan Monthly Monitoring	X	X		X	X	X		X	X	X	X	
One-off information items Hayes Estate Regeneration Platinum Jubilee Leisure Centre - Project Progress Preservation & Maintenance of our Heritage Assets Future of the Council's Fleet (Inc. electrification of LBH fleet) Civic Centre Works - Project Update Decarbonisation of Council Buildings Draft Hillingdon Cycling Strategy Bus Routes around/across Borough (inc. TfL representative)	X	X				X		X	X		X	
Utility Companies External Scrutiny TBC												
Past Review Delivery Highways Resurfacing (TBC for October 2024)												
Site Visits New Reactive Highways Maintenance Machine Civic Centre - Capital Programme (Date TBC) Platinum Jubilee Leisure Centre (Date TBC)						Autumn date TBC X			X			

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